



3/11/2024 - For Immediate Release

Job Posting

Job Title: Executive Director – Non Profit

Direct Hire

Remote - Sonoma County, Yolo County, or surrounding areas

Comp: \$125k-\$150K DOE

If you are a visionary leader with a passion for advancing action in California around key issues including agricultural viability, fire and forest resiliency, water stewardship, and food systems, we want to hear from you!

AVAILABILITY Professional Staffing is excited to partner with Ag Innovations, a leading nonprofit in California, in their search for their next Executive Director to oversee an excellent team of professional facilitators. Ag Innovations facilitates collaborative groups to help leaders think beyond their disciplines and unlock new ideas!

We are seeking a strategic leader to oversee administration, programs, and strategic planning, while also focusing on fund development, marketing, and community outreach. Reporting directly to the Board of Directors, this role offers an exciting opportunity to make a significant impact in California's food, agricultural and natural resources sectors.

For consideration, please send your resume to Jamie@aps-hr.com

Essential Functions and Job Duties:

- Oversee day-to-day operations, staff management, administration, and policies and procedures.
- Foster a positive work environment and ensure effective resource utilization.
- Serve as Ag Innovation's primary spokesperson to the organization's constituents, the media, and the general public.
- Establish and maintain relationships with various organizations throughout the state and utilize those relationships to strategically enhance Ag Innovation's mission.
- Enhance AI's portfolio, standing, and image within the community.
- Manage fiscal integrity, and fund development. Execute the planning and operation of the annual budget.
- Implement programs, strategic planning, and initiatives to fulfill AI's mission.
- Report to and work closely with the Board of Directors to seek their involvement in policy decisions, fundraising, and to increase the overall visibility of Ag Innovations throughout California.
- Oversee organization, Board, and committee meetings.
- Oversee marketing and other communications efforts.
- Review and approve contracts for services.
- Perform other duties as assigned by the Board of Directors.

Qualifications:

- Bachelor's degree (graduate degree preferred)
- Knowledge of California and U.S. food systems, agriculture, or natural resources
- 5+ years of leadership experience as an Executive Director or similar
- Excellent communication and public speaking skills
- Strong staff management and budget management skills
- Ability to convey a strategic vision, build successful partnerships, and engage diverse stakeholders
- Valid driver's license, acceptable driving record, and auto liability insurance are required

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